

InfoPath e-NOA/D Application Getting Started...

The InfoPath Electronic Notice of Arrival/Departure (e-NOA/D) relies on advanced features built into Microsoft InfoPath 2003. Follow these instructions carefully—and in the prescribed order—to ensure a correct installation.

Required Hardware and Software

To allow the InfoPath e-NOA/D application to load and run correctly, the requirements must be met for each of the following required hardware and software components.

Table 1 Required Hardware and Software

Component	Requirement
Computer and Processor	Personal computer with an Intel Pentium 233-Megahertz (MHz) or faster processor (Pentium III recommended)
Memory	128 Megabytes (MB) of Random Access Memory (RAM) or greater
Hard Disk	Approximately 250 MB of available hard-disk space; optional installation files cache (recommended) requires an additional 290 MB of available hard disk space
Display	Super Video Graphic Array (SVGA) (800 × 600) or higher resolution monitor
Operating System (OS)	Microsoft Windows® 2000 with Service Pack 3 or later, Windows XP with Service Pack 1 or later, or Vista with Service Pack 1 or later.
Software (SW)	<p>Microsoft Internet Explorer (IE) 6 or later</p> <p>Microsoft .NET Framework 1.1</p> <p>Microsoft InfoPath 2003</p> <p><i>NOTE: Microsoft InfoPath 2003 is part of the new Microsoft Office 2003 Professional Enterprise Edition, but it can be purchased and installed separately. InfoPath 2003 is available via most commercial information technology (IT) vendors.</i></p> <p>Office 2003 Service Pack 2 (named “Office 2003 Service Pack 2” on Microsoft’s Web site)</p> <p>InfoPath e-NOAD Template (available from the Developer Resources page of the National Vessel Movement Center (NVMC) Web site, or at</p>

Step-by-Step Instructions

To properly install the InfoPath e-NOA/D application, use the following checklist.

Table 2 Step-by-Step Instructions for Installing the InfoPath e-NOA/D Application

Step Number	Instructions
Step 1	<p>Verify .NET Framework is Installed</p> <p>Complete the following steps to verify .NET Framework 1.1 is installed:</p> <ol style="list-style-type: none">1. Click Start on the Windows desktop.2. Select Control Panel.3. Double-click the Add or Remove Programs icon. <i>The Add or Remove Programs window appears.</i>4. Scroll through the list of applications.<ul style="list-style-type: none">▶ If Microsoft .NET Framework 1.1 is not listed, download and install it from the Microsoft Windows Update Web site found at http://www.windowsupdate.com/.▶ If Microsoft .NET Framework 1.1 is listed, then it does not need to be installed again.
Step 2	<p>Install Microsoft InfoPath 2003</p> <p><i>NOTE 1: The Microsoft InfoPath 2003 software must be acquired.</i></p> <p><i>NOTE 2: Microsoft InfoPath 2003 will work with previous versions of Microsoft Office.</i></p> <ul style="list-style-type: none">▶ If InfoPath with MS Office 2003 Service Pack 2 has not been installed, proceed with the installation of InfoPath 2003 by selecting Complete (the default is Typical) when prompted for the Type of Installation. <p><i>All applications and components are installed in their entirety (recommended for Microsoft Office).</i></p> <p><i>NOTE: This type of installation is especially important for computers that may not always be connected to the network.</i></p> <p>The ensuing installation wizard will install a complete version of InfoPath 2003.</p> <ul style="list-style-type: none">▶ If InfoPath with MS Office 2003 Service Pack 2 has already been installed, proceed to Step 4.

Step Number	Instructions
<p>Step 3</p>	<p>Install Microsoft Office 2003 Service Pack 2 (named “Office 2003 Service Pack 2” on Microsoft’s Web site)</p> <p>After successfully installing InfoPath, download and install “Microsoft Office 2003 Service Pack 2” from the Microsoft Windows Update Web site found at http://www.windowsupdate.com/ or from: http://www.microsoft.com/downloads/details.aspx?familyid=57e27a97-2db6-4654-9db6-ec7d5b4dd867&displaylang=en.</p> <p><i>NOTE 1: The "Microsoft Office 2003 Service Pack 2" contains significant security enhancements and performance improvements for Office 2003. It also includes many performance and feature enhancements to InfoPath 2003. The label is a little misleading.</i></p> <p><i>NOTE 2: Proceed to Step 4 if you are using Microsoft Windows or Windows XP. Proceed to Step 5 if you are using Vista.</i></p>
<p>Step 4</p>	<p>Install the InfoPath e-NOA/D Template (Microsoft Windows or Windows XP Users)</p> <p>To install the InfoPath e-NOA/D template, complete the following steps:</p> <ol style="list-style-type: none"> 1. Launch the file eNOADInfoPath_Template from the Downloads section of the NVMC’s Web site found at http://www.nvmc.uscg.gov/. 2. Follow the instructions presented by the system. 3. Select or enter the desired location for the InfoPath e-NOA/D to be loaded when prompted. <p><i>NOTE 1: If the computer is accessed by multiple user accounts, ensure the publish location is accessible by all users who will work with the InfoPath e-NOA/D application.</i></p> <p><i>NOTE 2: Proceed to Step 6.</i></p>
<p>Step 5</p>	<p>Install the InfoPath e-NOA/D Template (Vista Users)</p> <p>To install the InfoPath e-NOA/D template, complete the following steps:</p> <ol style="list-style-type: none"> 1. Download the file setup.zip from the Downloads section of the NVMC’s Web site found at http://www.nvmc.uscg.gov/: 2. Extract the Setup.Ini, the Setup.Exe, and the eNOADInfoPath_4.5.msi files from the setup.zip file. 3. Right-click the Setup.Exe file. 4. Select Run as administrator. 5. Log on with an administrator account. 6. Follow the instructions presented by the system.

	<p>7. Select or enter the desired location for the InfoPath e-NOA/D to be loaded when prompted.</p> <p><i>NOTE 1: If the computer is accessed by multiple user accounts, ensure the publish location is accessible by all users who will work with the InfoPath e-NOA/D application.</i></p> <p><i>NOTE 2: Proceed to Step 6.</i></p>
Step 6	<p>To ensure the installation is successful, complete the following steps:</p> <ol style="list-style-type: none"> 1. Select Start on the Windows desktop. 2. Select All Programs. 3. Select Microsoft Office. 4. Select Microsoft InfoPath 2003. 5. Select All Forms under the Form Categories to locate the InfoPath e-NOA/D template.

Record of Changes		
Approving Authority/Owner <i>SANS PO</i>		Document Author <i>SANS FAM</i>
Version	Reason for Change/Approved By	Approval Date
1.0	Creation of new document.	05/13/2005
1.1	Three changes were made: <ol style="list-style-type: none"> 1. The Software section in Table 1 has been updated to show that the InfoPath e-NOA/D Template is now available from the Developer Resources page. Refer to page 1. 2. The Web site for the InfoPath e-NOA/D Template has been changed. Refer to page 1 for details. 3. The file name in Step 4 in Table 2 has been changed. Refer to page 3. 	07/28/2005
1.2	Three changes were made to this version for DAR SANS00000854: <ol style="list-style-type: none"> 1. All references to Office 2003 Service Pack 1 have been changed to Office 2003 Service Pack 2. Refer to pages 1, 2, and 3. 2. A link in Step 3 has been updated. Refer to page 3. 3. The file name in Step 4 has been updated. Refer to page 3. 	03/27/2007
1.3	One change was made to this version for DAR SANS00000887: <ol style="list-style-type: none"> 1. The file name in Step 4 has been updated. Refer to page 3. 	04/30/2007
1.4	Four changes were made to this version for DAR SANS00000927: <ol style="list-style-type: none"> 1. The Operating System section in Table 1 has been updated to include Vista. 2. A note has been added to Step 3. Refer to page 3. 3. A note has been added to Step 4. Refer to page 3. 4. Step 5 has been added. Refer to page 3. 	05/29/2007
1.5	One change was made to this version for DAR SANS00001069: <ol style="list-style-type: none"> 1. The file name in Step 5 has been updated. Refer to page 3. 	10/02/2007
1.6	One change was made to this version for DAR SANS00001157: <ol style="list-style-type: none"> 1. The file name in Step 5 has been updated. Refer to page 3. 	03/05/2008
1.7	Three changes were made to this version for DAR SANS00001349:	09/24/2008

	<ol style="list-style-type: none">1. Clarified OS Service Pack options. Refer to page 1.2. Updated link to InfoPath e-NOAD Template. Refer to page 2.3. Updated filename for new eNOADInfoPath template. Refer to Page 3.	
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